



Department of Defense DIRECTIVE

NUMBER 1235.9

February 10, 1998

Certified Current as of November 21, 2003

ASD(RA)

SUBJECT: Management of the Standby Reserve

- References:
- (a) DoD Directive 1235.9, "Management and Mobilization of the Standby Reserve," July 8, 1986 (hereby canceled)
 - (b) Title 10, United States Code
 - (c) [DoD Directive 1200.7](#), "Screening the Ready Reserve," April 6, 1984
 - (d) [DoD Instruction 1215.19](#), "Uniform Reserve, Training and Retirement Category Administration," March 14, 1997
 - (e) through (g), see enclosure 1

1. REISSUANCE AND PURPOSE

This Directive reissues reference (a) and implements reference (b) by establishing iform policies and assigning responsibilities for the peacetime management and preparation for mobilization of the Standby Reserve.

2. APPLICABILITY

This Directive applies to the Office of the Secretary of Defense, the Military Departments (including the Coast Guard when it is not operating as a Military Service in the Department of the Navy by agreement with the Department of Transportation), the Chairman of the Joint Chiefs of Staff, the Combatant Commands, and the Defense Agencies. The term "Military Departments," as used herein, refers to the Departments of the Army, the Navy, and the Air Force. The term "Secretary concerned" refers to the Secretaries of the Military Departments and the Secretary of Transportation for the Coast Guard when it is not operating as a Service in the Navy. The term "Military

Services" refers to the Army, the Navy, the Air Force, the Marine Corps, and the Coast Guard.

3. DEFINITIONS

3.1. Active Status List, Standby Reserve. Members in the Standby Reserve who have either a remaining military service obligation, a temporary hardship, a key employee designation or, for other cogent reasons as determined by the Secretary concerned, that prevents participation in training on a regular basis.

3.2. Inactive Status List, Standby Reserve. Members in the Standby Reserve who are not required to remain a Reservist and who cannot participate in prescribed training.

3.3. Standby Reserve. The Standby Reserve consists of units or members, or both, of the Reserve components, other than those in the Ready Reserve or the Retired Reserve, who are liable for active duty only as provided in 10 U.S.C. 12301 and 12306 (reference (b)).

4. POLICY

4.1. Membership in the Standby Reserve shall be limited to those individuals having mobilization potential. Individuals with a military service obligation, temporarily placed in the Standby Reserve, shall be transferred back to the Ready Reserve at the earliest possible date. Volunteers in the Standby Reserve, unable to transfer to the Ready Reserve and possessing critical skills determined by the Secretary concerned to be mobilization assets, may be retained instead of being discharged.

4.2. Personnel with critical skills, who do not need training to maintain their skills and whose civilian jobs are essentially the same as their military jobs, may be retained in the Standby Reserve. Membership in the Standby Reserve may be authorized in accordance with regulations prescribed by the Secretary concerned in the following categories and under the following conditions:

4.2.1. Active Status List, Standby Reserve members may be ordered to active duty in time of war or national emergency if the Secretary concerned, with the approval of the Secretary of Defense in the case of a Secretary of a Military Department, determines not enough qualified Ready Reservists are available in the categories required. Members on the Active Status List, Standby Reserve may participate in Reserve training activities without pay, may earn retirement points, and are eligible for promotion. The Active Status List, Standby Reserve includes:

4.2.1.1. Members who have been transferred from the Ready Reserve because of temporary hardship, disability, or other cogent reasons, as determined by the Secretary concerned, and who intend to return to the Ready Reserve.

4.2.1.2. Key employees, as defined in DoD Directive 1200.7 (reference (c)), in public or private employment, who have been transferred from the Ready Reserve to ensure the continuity of the Federal Government and to prevent conflicts between emergency manpower needs of civilian activities and the military during mobilization.

4.2.1.3. Theology students transferred to the Standby Reserve for the duration of their civilian ministerial studies at accredited theological or divinity schools pursuant to Section 12317 of reference (b).

4.2.1.4. Officers retained in an active Reserve status after completing 18 or more, but less than 20, years of service under Section 12646 of reference (b).

4.2.1.5. Members whose retention on the Active Status List, Standby Reserve, for reasons other than those specified in subparagraphs 4.2.1.1. through 4.2.1.4., above, is considered by the Secretary concerned as in the best interest of the Service. These personnel may be retained on the Active Status List for no more than 2 years.

4.2.2. Inactive Status List, Standby Reserve members may be ordered to active duty in time of war or national emergency if the Secretary concerned, with the approval of the Secretary of Defense in the case of a Secretary of a Military Department, determines not enough qualified Reservists in an active status are available in the required categories. Members on the Inactive Status List may not train for pay or retirement points, and are not eligible for promotion, as specified in DoD Instruction 1215.19 (reference (d)), and 10 U.S.C. 10153 (reference (b)). Inactive Status List members include:

4.2.2.1. Volunteers, not required by law or regulation to remain in an active status, who possess requisite skills that the Military Services may require in a mobilization.

4.2.2.2. Any member on the Active Status List of the Standby Reserve or anyone who is eligible for transfer to the Active Status List of the Standby Reserve, may be placed on the Inactive Status List in accordance with regulations prescribed by the Secretary concerned when such action will prevent an inequity with regard to an individual's pay, promotion or retirement points.

4.2.2.3. Members with at least 20 years of service computed in accordance with 10 U.S.C. 12732 (reference (b)), who have been determined to have a disability rated at less than 30 percent, and who have been transferred to the Inactive Status List instead of separated for that disability, under Section 1209 of reference (b).

4.3. The following conditions regarding transfer to and from the Ready Reserve pertain to members of the Standby Reserve:

4.3.1. Any member of the Standby Reserve may be transferred back to the Ready Reserve, if eligible, when the reason for the member's transfer to the Standby Reserve no longer exists as specified in DoD Directive 1200.15 (reference (e)).

4.3.2. A member of the Army National Guard or the Air National Guard may be transferred to the Standby Reserve only with the consent of the governor or other appropriate authority of the State, commonwealth or territory concerned including the District of Columbia pursuant to 10 U.S.C. 10146 of reference (b).

4.4. Enlisted members of the Standby Reserve shall be discharged upon completion of their military obligation, unless he or she volunteers to remain in the Standby Reserve under reference (e).

5. RESPONSIBILITIES

5.1. The Assistant Secretary of Defense for Reserve Affairs, under the Under Secretary of Defense for Personnel and Readiness, shall:

5.1.1. Provide overall policy guidance for the management of the Standby Reserve and monitor compliance with this Directive.

5.1.2. Process requests from the Military Departments for exceptions to the policies established in this Directive.

5.2. The Secretaries of the Military Departments and the Commandant of the Coast Guard shall:

5.2.1. Ensure plans and policies for the management of the Standby Reserve are in compliance with this Directive.

5.2.2. Prepare plans and develop procedures for mobilization of the Standby Reserve.

5.2.3. Maintain a list of Reservists with critical skills that are required in time of war or a Congressionally declared national emergency and that will not be readily available from the Ready Reserve, Inactive National Guard or Retired Reserve.

5.2.4. Ensure that procedures exist for maintaining up-to-date addresses on members of the Standby Reserve and personnel data required by DoD Instruction 7730.54 (reference (f)) and DoD Directive 1205.17 (reference (g)).

5.2.5. Prescribe regulations to transfer qualified members to the inactive status list who are not required to remain a Reservist and who cannot participate in prescribed training.

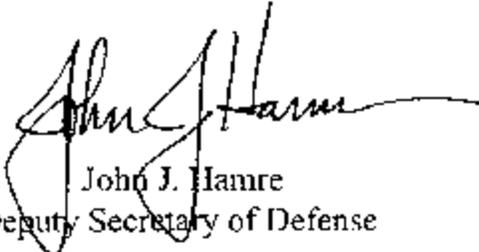
5.2.6. Prescribe conditions under which a member is entitled to be returned to an active status.

5.2.7. Transfer members to the inactive status list who are not qualified or do not apply for transfer to the Retired Reserve, who fail to attain the minimum number of points, or fail to conform to prescribed standards and qualifications under Section 12642 of 10 U.S.C. (reference (b)).

5.2.8. Ensure that all members of the Standby Reserve are made cognizant of their service obligations in event of a mobilization or national emergency.

6. EFFECTIVE DATE

This Directive is effective immediately.



John J. Hamre
Deputy Secretary of Defense

Enclosures - 1

E1. References, continued

E1. ENCLOSURE 1

REFERENCES, continued

- (e) DoD Directive 1200.15, "Assignment to and Transfer Between Reserve Categories, Discharge from Reserve Status, Transfer to the Retired Reserve and Notification of Eligibility for Retired Pay," February 16, 1973
- (f) [DoD Instruction 7730.54](#), "Reserve Components Common Personnel Data System (RCCPDS)," January 17, 1995
- (g) [DoD Directive 1205.17](#), "Official National Guard and Reserve Component Personnel Data," June 20, 1985