

APPENDIX A1

DOCUMENT IDENTIFIER CODES

NUMBER OF CHARACTERS: Three

TYPE OF CODE: Alphanumeric

EXPLANATION: Identifies all authorized **MILSBILLS** transactions. The "H" series (not shown) are the same as the "F" series except for the first position of the code, and are reserved for use during simulated mobilization exercises (see chapter 2).

<u>DI CODE</u>	<u>APPENDICES</u>	<u>TITLE</u>
FAC	C1 thru C18	Cancellation of Request for Adjustment of Non-Fuel Billing
FAE	C1 thru C18	Request for Adjustment of Non-Fuel Billing
FAF	C1 thru C18	Followup on Request for Adjustment of Non-Fuel Billing
FAR	C19	Reply to Request for Adjustment of Non-Fuel Billing
FAS	C19	Response to Followup on Request for Adjustment of Non-Fuel Billing
FA1	B1	Billing for Issue from Stock (Charge)
FA2	B1	Billing for Issue from Stock (Credit)
FB1	B2	Billing for Direct Delivery of Stocked Items (Charge)
FB2	B2	Billing for Direct Delivery of Stocked Items (Credit)
FC1	B3	Billing for Decentralized, Noncatalogued , and Non-stocked Items (Charge)
FC2	B3	Billing for Decentralized, Noncatalogued , and Non-stocked Items (Credit)
FDC	C42, C43, C44	Cancellation of Request for Summary Level Billing Adjustment

<u>DI</u> <u>CODE</u>	<u>APPENDICES</u>	<u>TITLE</u>
FDE	C42, C43, C44	Request for Summary Level Billing Adjustment
FDF	C42, C43, C44	Followup on Request for Summary Level Billing Adjustment
FDR	C45	Reply to Request for Summary Level Billing Adjustment
FDS	C45	Response to Followup on Request for Summary Level Billing Adjustment
FD1	B4	Credit for Excess Materiel Return (Reversal)
FD2	B4	Credit for Excess Materiel Return (No Charge)
FE3	B5	Notice of Nonreimbursable Issue
FE4	B5	Notice of Nonreimbursable Issue (Reversal)
FF1	B6	Billing for DoD Dependent School Supplies (Charge)
FF2	B6	Billing for DoD Dependent School Supplies (Credit)
FG1	B7	GSA Self-Service Store and Customer Supply Center Billing (Charge)
FG2	B7	GSA Self-Service Store and Customer Supply Center Billing (Credit)
FJC	C20 thru C37	Cancellation of Request for Adjustment of Fuel Billing
FJE	C20 thru C37	Request for Adjustment of Fuel Billing
FJF	C20 thru C37	Followup on Request for Adjustment of Fuel Billing
FJR	C38	Reply to Request for Adjustment of Fuel Billing
FJS	C38	Reply to Followup on Request for Adjustment of Fuel Billing
FJ1	B8	Billing for Bulk Petroleum (Charge)

<u>DI COD E</u>	<u>APPENDICES</u>	<u>TITLE</u>
FJ2	B8	Billing for Bulk Petroleum (Credit)
FKA		Material Shipments and Charges†
FKB		Material Adjustments
FKC		Administrative Charges†
FKD		Administrative Charge - Adjustments
FKE		Accessorial Charges†
FKF		Accessorial Charge - Adjustments
FKH		Request for Billing Adjustments
FK1		Federal Specifications - Charge†
FK2		Federal Specifications - Credit†
FL1	B9	Retail Loss Allowance" - Credit Reversal
FL2	69	Retail Loss Allowance - Credit
FN1	B10	Accessorial and Other Miscellaneous Billings (Charge)
FN2	B10	Accessorial and Other Miscellaneous Billings (Credit)
FP1	B11	Billing for Into-Plane Issues (Charge)
FP2	B11	Billing for Into-Plane Issues (Credit)
FQ1	B12	Billing for Transportation (Charge)
FQ2	612	Billing for Transportation (Credit)
FR1	B13	Billing for Export Transportation (Charge)
FR2	B13	Billing for Export Transportation (Credit)
FS1	B14	Summary Billing Record (Net Charge)
FS2	B14	Summary Billing Record (Net Credit)

†See DoD 7290.3-M (reference(n)) for format and use.

<u>DI CODE</u>	<u>APPENDICES</u>	<u>TITLE</u>
FTA		Automatic Return Shipment Status†
FTB	C39	Reply to Followup for Materiel Returns Program Credit
FTC		Cancellation
FTD		Disposition Instructions
FTE		Excess Reportt
FTF		Followup for Reply to Excess Reportt
FTM		Materiel Returns Program Shipment Status†
FTP	C40	Followup for Materiel Returns Program Credit
FTQ		DAAS Excess Report Informative Statust
FTR		Reply to Excess Reportt
FTT		Followup for Receipt Acknowledgment
FTZ		ICP/IMM Materiel Receipt Status†
FT6		ICP/IMM Followup Under Materiel Returns Program†
FU1	B15	Progress Payment Billing (Charge)
FU2	B15	Progress Payment Billing (Recoupment)
FV1	B16	Billing for Summarized FF&V Issues (Charge)††
FV2	B16	Billing for Summarized FF&V Issues (Credit)††
FW1	B17	Cash Discounts (Charge)
FW2	B17	Cash Discounts (Credit)
FX1	B18	Trade, Quantity and Other Allowances (Charge)
FX2	B18	Trade, Quantity and Other Allowances (Credit)
QB1	C41	Request for Retransmission of Interfund Bill

reference DoD 4140.17-M (reference(s)) for format and use.
††Currently use is limited to DLA billings to Air Force.

APPENDIX A3
BILLING ADVICE CODES

NUMBER OF CHARACTERS: Three

TYPE OF CODE: Numeric

EXPLANATION: Billing advice codes are used in requests for billing adjustment to identify the nature of the request or problem. The first-position entry, when present, is significant only to the requesting activity. The second and third position entries listed below convey significant information to the billing office.

<u>Code</u>	<u>Description</u>
11	Duplicate billing record received.
12	Wrong amount billed.
13	Wrong office billed.
14	Bill received for materiel requisitioned as nonreimbursable .
15	Bill received for unauthorized accessorial charge.
17	Bill received for confirmed cancelled requisition.
18	Bill received for back ordered materiel.
19	Incomplete bill: Detail billing records do not support the amount billed.
20	Bill received following billing office reply that an adjustment billing could not be rendered.
21 ^{††}	TDR (SF 361) submitted over 60 days ago and adjustment bill not received.
23	Promised adjustment not received.
24	Reply to Quality Deficiency Report (SF 368) promised adjustment; however, adjustment billing not received.

[†]See chapter 4 for information on the use of the codes.
^{††}This advice code **applies only to TDRs** forwarded to DLA and GSA.

<u>Code</u>	<u>Description</u>
26	Reply to Report of Discrepancy (SF 364) indicated adjustment authorized; however, adjustment billing not received.
34	Requisitioned materiel received. Request billing status.
41	Request copy of billing.
42	Duplicate summary level billing (same bill number).
43	Duplicate summary level billing (different bill number).
44	Duplicate summary level billing within second billing.
51	Unable to process billing under interfund procedures.
52	Billed by interfund when requisition or other document specified noninterfund billing.
55	Refer to accompanying letter of explanation.
90-99	Reserved for internal use. May not be reflected on any document forwarded outside the office.

†See chapter 4 for information on the use of the codes.

APPENDIX **All**

GSA CUSTOMER SUPPLY CENTER NUMBERS

NUMBER OF CHARACTERS: Two

TYPE OF CODE: Numeric

EXPLANATION: GSA Customer Supply Centers identified by number and location.

CUSTOMER SUPPLY
CENTER NUMBER

LOCATION

21	Customer Supply Center #21 Industrial Products South Area - Navy Yard Annex 2nd & M Sts., SE Washington, DC 20407
74	Office Products Center #74 Navy Yard Annex, Bldg #74 2nd & M Sts., SE Washington, DC 20407
82	GSA Customer Supply Center 7440 South Pulaski Road Chicago, IL 60627
83	GSA Customer Supply Center Warehouse #6 7377 Hampton Boulevard Norfolk, VA 23505
84	Customer Supply Center #84 Fort Worth Federal Center Bldg #4 Dock #3 4900 Hemphill Street Fort Worth, TX 76115
85	GSA Customer Supply Center Fair Acres Routes 352 and 452 Lima, PA 19037

CUSTOMER SUPPLY
CENTER NUMBER

LOCATION

86	GSA Customer Supply Center 295 Lincoln Street Hingham, MA 02043
87	GSA Customer Supply Center Building 810 Denver Federal Center Denver, CO 80225
88	GSA Customer Supply Center 1500 East Bannister Road Kansas City, MO 64131
89	GSA Customer Supply Center Bldg T-1725 Hickman AFB Honolulu, HI 96853
90	GSA Customer Supply Center Warehouse #1, C Street, SW Auburn, WA 98002
91	GSA Customer Supply Center Building A Loisdale Road Franconia, VA 22150
92	GSA Customer Supply Center Warehouse #2 500 Edwards Avenue Harahan, LA 70123
93	GSA Supply Center Building 651, Ft. Buchanan San Juan, Puerto Rico 00934
94	GSA Customer Supply Center Warehouse #1, Section 2 Belle Mead Depot Belle Mead, NJ 08502

CUSTOMER SUPPLY
CENTER NUMBER

LOCATION

95	GSA Customer Supply Center Building 21-883 Elmendorf AFB Anchorage, AK 99506
96	GSA Customer Supply Center Building #510 Rough & Ready Island Stockton, CA 95203
97	GSA Customer Supply Center 3312 Berkely Lake Road Duluth, GA 30136